

Student Hazard Report Form

All sections must be completed



Forsythes Training is committed to providing and maintaining a safe and healthy environment for our students, clients, visitors and employees.

Everyone at Forsythes Training has a **duty of care** to report hazards, risks, accidents or unsafe practices. Information in relation to WHS will be included in your induction.

If you identify a hazard or you are concerned about a safety issue, please notify your trainer immediately or if not available please ring the reception bell and someone will assist you.

If you need help understanding or completing this form please ask for assistance or contact Forsythes Training at 02 49 220 122 or compliance@forysthesttraining.com.au

PLEASE PRINT CLEARLY - STUDENT TO COMPLETE

STUDENT TO COMPLETE	Location:		Date:	
	Name:		Reported to:	
	Description of hazard			
	Correction Action: <input type="checkbox"/> Taken <input type="checkbox"/> Required			

PLEASE PRINT CLEARLY - FORSYTHES TRAINING TO COMPLETE

FORSYTHES TRAINING TO COMPLETE	Action Taken:			
	<input type="checkbox"/> Discussed at staff meeting		Date:	
	Futher Action Required:			
	<input type="checkbox"/> Discussed at staff meeting		Date:	

SIGNATURES

Student:		Date:	
Forsythes Training:		Date:	