

BSB42015 Certificate IV in Leadership and Management

Cluster	Unit of Competency	Days
1 Management	BSBWOR404 Develop work priorities BSBMGT401 Show Leadership in the workplace BSBLDR401 Communicate effectively as a workplace leader	3
2 Leadership	BSBLDR403 Lead Team Effectiveness BSBLDR402 Lead effective workplace relationships	3
3 Team Development	BSBLED401 Develop teams and individuals BSBMGT403 Implement continuous improvement	2
4 WHS, Meetings and Operational Planning	BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements BSBMGT402 Implement operational plan BSBADM405 Organise meetings	2
5 Risk and Complex Documents	BSBRISK401 Identify risk and apply risk management processes BSBWRT401 Write complex documents	1